



# WORKSPACE DS

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| <p><b>REMEMBER THE CLIENT</b></p> <p>Remember a client's name and remember their order!</p> | <p><b>HELP EACH OTHER</b></p> <p>Jump in when a coworker is busy.</p>                                                                | <p><b>COMMUNICATE RESPECTFULLY</b></p> <p>Treat everyone with professionalism.</p>                       |
| <p><b>BE ACCURATE</b></p> <p>Get orders and special requests right.</p>                     | <p><b>STAY CALM UNDER PRESSURE</b></p> <p>Mistakes happen; don't let the customer see panic.</p>                                     | <p><b>BE RELIABLE</b></p> <p>Show up on time and ready to work.</p>                                      |
| <p><b>BE INNOVATIVE</b></p> <p>Bring new ideas to your manager!</p>                         | <p><b>INCREASE CUSTOMER SATISFACTION</b></p> <p>Create a positive dining experience by maintaining the cafe clean and organized.</p> | <p><b>FOLLOW FOOD SAFETY RULES</b></p> <p>Always wear non-slip shoes and cutting gloves when needed.</p> |

**MANAGER SIGN-OFF:** \_\_\_\_\_

Complete each mission, vision, & value square - Manager signoff required.  
Once Complete - Email your card to **HR@FFTCHICAGO.COM** to be entered into the raffle!