



CATERING

REMEMBER THE CLIENT Learn their name and remember their preferences.	SHARE INFORMATION Pass along important client requests or changes.	SUPPORT EACH OTHER Step in when a teammate needs help.
ANTICIPATE NEEDS Don't wait to be asked; look for what needs to be done.	STAY CALM UNDER PRESSURE Mistakes happen; don't let the client see panic.	BE RELIABLE Show up on time and ready to work.
SHARE SUCCESSFUL IDEAS If something works well at one event, bring that idea to the next one.	UNDERSTAND THE EVENT Know what is important to the client.	BE HONEST Speak up when something isn't right.

MANAGER SIGN-OFF: _____

Complete each mission, vision, & value square - Manager signoff required.
Once Complete - Email your card to **HR@FFTCHICAGO.COM** to be entered into the raffle!